

APPLICATION FOR SMALL WIRELESS FACILITY

THE PROCESS:

1. Submit a complete application and all required materials (see checklist) to the Planning Department. Incomplete application packages or inaccurate information will delay or prevent processing and review.
2. Town staff will inform applicant of any application deficiencies within 30 business days.
3. Once the application is corrected, it will be reviewed again to ensure that the stated deficiencies have been rectified.
4. If the application is complete and in compliance with the Land Development Ordinance, Town Staff will inform the applicant within 30 days that it is complete.
5. In conjunction, the applicant must apply for applicable building permit(s) through the Town's Inspections Department.

SUBMITTAL CHECKLIST:

- One (1) completed Application for Small Wireless Facility with original signatures, completed in ink (no copies or faxes)
- \$50 Application for Small Wireless Facility fee
- One (1) site plan of proposed location which includes **all the following** as it relates to the small wireless facility(ies)
 - Two (2) full size plans (no larger than 24" x 36" standard engineer copies) FOLDED to an approximate 8.5" x 11" size
 - All property lines with dimensions
 - Vicinity map
 - North arrow; scale: 1:100 (max.)
 - Location of all existing structures, parking, landscaping, buffers, easements, and street access
 - Existing zoning district(s)
 - Adjoining streets with right-of-way dimensions
 - Pole specifications and detail, including compliance with the Town's Specifications & Design Standards
 - Separation to/from adjacent street light, if applicable

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DENIED APPLICATIONS:

1. The Town may deny an application that does not meet the Town's Land Development Ordinance or raises public safety concerns.
2. The Town will document the basis for denial and inform the applicant within 30 business days.
3. The applicant will have 30 business days from the denial date to resolve the issues and resubmit the application. There is no additional application fee.
4. The Town will have 30 days to either approve or deny the application.

All small wireless facilities must comply with the Town's Code of Ordinances, Part 9 Land Development Ordinance (LDO), Article F, Use Regulations, Section §9-1255 Use Standards, d. Communication. Please refer to the LDO for the full text.

Small wireless facilities will:

- Not interfere with the use of streets, sidewalks, alleys, streetscapes, public utilities, public views, certain Town corridors and other public ways and places.
- Not create visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic.
- Not interfere with the facilities and operations of facilities lawfully located in right(s)-of-way or on public property.
- Protect against environmental damage, including damage to trees and streetscapes.
- Preserve the character of the neighborhoods, districts and corridors in which facilities are installed.

Small wireless facilities locations will be in accordance to the following:

- No small wireless facility shall be located in such a manner as to interfere with the sight triangle of an intersection, which is provided for the safe movement of vehicular traffic. Applicable standards for sight triangle measurement and application of the Town's Standard Specifications & Construction Details shall be complied with.
- No new or replacement utility pole containing a street light shall be located in such a manner that does not comply with the Town's Standard Specifications & Construction Details spacing and location requirements for street lights.
- Small wireless facilities shall be located such that they do not interfere with public health or safety, such as, but not limited to a fire hydrant, fire station, fire escape, water valve, underground vault, valve housing structure or any other public health or safety facility.
- New facilities shall not be installed directly over any water, wastewater or reuse utility line, including service lines.
- Collocations of small wireless facilities is required on existing poles where feasible.
- Installation of small wireless facilities is required at property lines and street corners where feasible.

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This application shall be submitted for all small wireless facilities as defined by the Town of Fuquay-Varina Code of Ordinances.

PETITIONER INFORMATION:

Petitioner Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____ Phone: _____

Wireless Provider Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____ Phone: _____

Property Owner(s) (If applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____ Phone: _____

Signature(s): _____

WIRELESS FACILITY INFORMATION (Complete all applicable information)

LOCATION: Private Property Ground Mounted Other: _____

Street Light Utility Pole

Street Address: _____

Right-Of-Way Name(s): _____

Wake County PIN(s): _____

Zoning District(s): _____

Pole Height (Max: 50ft): _____ Height Above Pole (Max: 10ft): _____

The Undersigned attests that the small wireless facility(ies) will be activated for use by a wireless service provider to provide service no later than one year from the permit issuance date, unless the Town has agreed to extend this period or delay due to a lack of power at the site and, in instances where an applicant seeks to construct a new pole, a statement regarding the infeasibility of collocation on existing structures.

SIGNATURE

DATE

