



TOWN OF FUQUAY-VARINA  
BOARD OF COMMISSIONERS REGULAR MEETING  
MARCH 2, 2020

CALL TO ORDER

Mayor John W. Byrne called the regular meeting of the Fuquay-Varina Board of Commissioners to order on March 2, 2020 at 7:40 p.m., after the State of the Town Address, which began at 6:30 p.m.

Commissioners Present: Blake Massengill (Mayor Pro-Tem)  
Bill Harris  
Jason Wunsch  
Marilyn Gardner  
Larry Smith

Commissioners Absent: None

Others Present: Town Manager Adam Mitchell  
Assistant Town Manager Mark Matthews  
Assistant Town Manager Jim Seymour  
Town Clerk Rose Rich  
Town Attorney James Adcock

\*\*\*\*\*

INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Larry Smith provided the invocation and Police Chief Laura Fahnestock led the Pledge of Allegiance.

\*\*\*\*\*

APPROVAL OF THE MINUTES

The February 18, 2020 minutes of the regularly scheduled meeting of Town Board of Commissioners were presented and recommended for approval.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Smith  
MOTION RESULT: Passed Unanimously (5-0)

\*\*\*\*\*

PRESENTATIONS

Agenda Item No. 4A Recognition - Public Works Employees - Martice Baker and Joseph Durant - Roads Scholar Program - Public Works

Public Works Director Arthur Mouberry stated that the Institute for Transportation Research and Education (ITRE) at North Carolina State University provides a professional development opportunity for local municipal employees to increase their road maintenance procedures and improve their technical and managerial skills through a program known as the Roads Scholars. A student must successfully complete 7 of the numerous Roads Scholar courses offered by the Institute to be designated as a Roads Scholar. Some of the courses completed by Martice Baker and Joseph Durant were: Asphalt Pavement Maintenance, Snow and Ice Control, Work Zone Traffic Control, Work Zone Safety, Basic Drainage, and Flagger Training. Completion of these courses provides for a safer and more productive work environment for staff within the Public Works Department, and equips staff to provide even greater value in their services to the community. Over time as staff completes additional courses, they can earn the designation of Master Scholar. Mayor Byrne and members of the Town Board congratulated them on their educational accomplishments.

\*\*\*\*\*

PUBLIC COMMENTS:

Emily Holloway, 312 Angier Road, asked if the Town had an action plan in place for the possible outbreak of the coronavirus in this area. Town Manager Mitchell stated that Assistant Town Manager Mark Matthews has been leading the effort on preparing and planning for the unfortunate event of a pandemic in our area. He advised that the Town is working with our Human Resources Department and with Wake County Health Department on a mitigation and response plan. A meeting has been scheduled this month to meet with other Wake County managers to hear from the County Health Director on plans to coordinate efforts to prepare for a possible outbreak of the virus.

\*\*\*\*\*

ITEMS TABLED FROM PREVIOUS MEETING:

There were no items from the previous meeting for the March 2, 2020 Town Board meeting.

\*\*\*\*\*

PUBLIC HEARINGS:

Agenda Item No. 7.A: Voluntary Annexation Petition - Todd and LeAnne Callahan - 2516 Fleming Road - PIN 0646852807 - ANX-2020-02

Purpose – To consider an annexation ordinance extending the corporate limits of the Town of Fuquay-Varina following the receipt of a petition for voluntary annexation of property owned by Todd M. and LeAnne B. Callahan located at 2516 Fleming Road, containing a total of approximately 1.560 acres.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the voluntary annexation petition and made the following remarks. The property contains approximately 1.560 acres has road access at 2516 Fleming Road. The property is non-contiguous to the Town's corporate limits where water was recently made available, but sewer is not yet available to the property. The petitioners are not satisfied with the quality of their well water and would like to tap onto Town water. The petitioner has signed an annexation agreement as it relates to the provision of Town services. At the February 18, 2020 meeting, the Town Board instructed the Town Clerk to investigate the sufficiency of the applicant's petition for voluntary annexation and the Town Clerk certified at that time that the petition was sufficient and meets the requirements prescribed by the North Carolina General Statutes. The Town Board also adopted a resolution setting a public hearing for the March 2, 2020 Town Board meeting.

Public Hearing – The public hearing was opened. Wayne Maudlin of Maudlin-Watkins Surveying, 1301 Broad Street, spoke in favor of the annexation petition on behalf of the property owners. He stated that their well water has a heavy mineral content, so for that reason they wish to tie on to the Town's water line that runs in front of their lot. No one chose to speak in opposition to the proposed voluntary annexation petition (ANX-2020-02). The public hearing was closed.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Adopt the annexation ordinance to extend the corporate limits of the Town of Fuquay-Varina to include property owned by Todd M. and LeAnne B. Callahan (ANX-2020-02) and to approve the Declaration of Annexation Agreement as presented and recommended.

MOTION: Mayor Pro-Tem Massengill

SECOND: Commissioner Smith

MOTION RESULTS: Passed Unanimously (5-0)

**Ordinance No. N-20-06**

Agenda Item No. 7.B: Town Code Amendment - Pulte Home Company - Large-Scale Ground Signs - CTA-2019-09

Purpose – To consider a proposed text amendment to the Town Code of Ordinances, Part 9 Land Development Ordinance, Article L Signs, Section 9-1553 Permanent Freestanding Sign Standards, to revise language pertaining to residential subdivision entryway signs.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the proposed text amendment and made the following remarks. The Town's Land Development Ordinance (LDO) currently permits signage (also known as ground signs) in the entryway of residential subdivisions. The current standards in the LDO allow for ground signs to have a maximum of 48 square feet. While this is a sufficient size for most residential subdivisions, the Town has begun to see developer interest in much larger subdivisions, on the order of 750 lots and up. These large subdivisions are spread out over much larger tracts of land which can support signage of a larger scale. As such, the petitioner, Pulte Home Company, is requesting to introduce specific language to permit larger entryway signage proposed by residential subdivisions that meet certain size, land use, entrance layout, and street frontage criteria. The petitioner proposes the following changes to the LDO: - Section 9-1553, Permanent Freestanding Sign Standards: Addition of a subsection titled "Large-Scale Ground Sign" to the ground sign standards. This section outlines the conditions upon which a residential subdivision may exceed the current ground sign standards. The subdivision being proposed must be at least 750 lots, the proposed subdivision must have frontage onto a Type 8 Street - Thoroughfare Collector Street or greater, and the proposed entrance to the subdivision must be median-divided. The sign may be no larger than 96 square feet and must be supported by a continuous base. The base must be constructed of brick, stone, or stone veneer and no part of it may be greater than 15 feet in height. The text amendment improves upon the Land Development Ordinance's intent to modernize, provide sustainability, and allow for ease of use and enforcement with regard to the Town's current standards. Staff has also taken this opportunity to correct some grammatical errors that existed in the section.

Public Hearing – The public hearing was opened. Craig Duerr with Pulte Homes, 1225 Crescent Green Drive, Cary, spoke in favor of the Town Code Amendment. No one chose to speak in opposition to the Town Code Amendment (CTA-2019-09). The hearing was closed.

Discussion – Mayor Pro-Tem Massengill asked about the threshold for the amount of lots (750 versus 500 lots) for this amendment. Town Manager Mitchell stated that there was some research done of subdivisions in other Towns that have a similar standard in place and 750 lots was the average lot count.

Recommendation – Approve CTA-2019-09, an amendment to the Town Code of Ordinances, Part 9 Land Development Ordinance as it improves upon the Land Development Ordinance, and is reasonable and in the best interest of the public for the reasons identified by management and staff.

MOTION: Commissioner Smith  
SECOND: Commissioner Harris  
MOTION RESULTS: Passed Unanimously (5-0)

**Ordinance No. PZ-20-02**

Agenda Item No. 7.C: Town Code Amendment - Town of Fuquay-Varina - Form-Based Zoning Districts - CTA-2020-02

Purpose – To consider a proposed text amendment to the Town Code of Ordinances, Part 9 Land Development Ordinance, Article Q Procedures & Administration, Section 9-1808, and Appendix B RMU, NMU & UMU Form-Based Codes, Sections 9-3013 & 9-3024, to revise language pertaining to form-based codes.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the proposed text amendment and made the following remarks. The purpose of the Land Development Ordinance (LDO) is to promote and protect the public health, safety and the general welfare of the citizens of the Town of Fuquay-Varina and its extraterritorial jurisdiction. The LDO is a unified set of regulations that govern the overall development of the corporate limits and extraterritorial jurisdiction. The LDO currently provides for the development of form-based subdivisions that offer work, live, and play characteristics for neighborhoods. Form-based codes are a newer form of development for the Town and have thus proven to be an appealing option for comprehensive growth. This amendment seeks clarifications and technical corrections to the LDO's language. Staff proposes the following changes to the LDO: - Article Q, Section 9-1808, (12) Subsequent Administrative Reviews - Language in this section has been amended to define additional types of administrative changes that are allowable without requiring the petitioner to seek board approval. This proposed change will allow staff to streamline the process for minor changes to master plans that would otherwise be required to go back before the Planning Board and Board of Commissioners for consideration. - Appendix B, Section 9-3013 - Language in this section has been added to clarify maximum lot widths listed therein apply only to residential uses proposed. - Appendix B, Section 9-3024 - A clarification has been made to Table - Pre-Approved Assemblies (Key ST-55-36) which indicates that the parallel parking bay should be measured to include the gutter. Additionally, required walkway width has been reduced from 6 ft to 5 ft, and the planting strip size reduced from 4.5 ft to 4 ft to allow for a better fit within the public frontage. This proposal cleans up any confusion in the application of the measurements.

Public Hearing – The public hearing was opened. No one chose to speak in favor or in opposition to the Town Code Amendment for CTA-2020-02.

Discussion – Mayor Pro-Tem Massengill asked what triggered the need for the amendment. Town Manager Mitchell stated that the Town initiated the proposed text amendment after seeing opportunities to improve since the adoption for the LDO and more form based developments are under review and construction.

Recommendation – Approve CTA-2020-02, an amendment to the Town Code of Ordinances, Part 9 Land Development Ordinance. The text amendment improves upon the Land Development Ordinance and is reasonable and in the best interest of the public for the reasons identified by management and staff.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Gardner  
MOTION RESULTS: Passed Unanimously (5-0)

**Ordinance No. PZ-20-03**

\*\*\*\*\*

CONSENT AGENDA

Agenda Item No. 8.A: Budget Amendment - Police Department - Recognize Funds - Police Special Event Revenue - \$15,000 - (BA-20-19)

Purpose – To consider the adoption of a budget amendment that recognizes the funds received in the amount of \$15,000 from Special Event Salary Reimbursement for Police Department Special Event Salaries expenditures. This budget amendment is needed to properly account for and support the cost of special event salaries in FY 2020.

Recommendation – Approve Budget Amendment (BA-20-19) as presented and recommended.

Agenda Item No. 8.B: Request to Use Town Property – American Foundation for Suicide Prevention – September 27, 2020 - Fleming Loop Park

Purpose – To consider a request from the American Foundation for Suicide Prevention to use Fleming Loop Park for the Out of Darkness – Suicide Prevention Walk on September 27, 2020, and on the last Sunday of September in subsequent years.

Recommendation – Approve the request for use of Fleming Loop Park for the Out of Darkness – Suicide Prevention Walk by the American Foundation for Suicide Prevention on September 27th and the last Sunday in September of each year to follow as presented and recommended. The motion is subject to the Town Board of Commissioners reserving the right to rescind approval with 120 days advanced written notice, the American Foundation for Suicide Prevention remaining the event organizer, and the event layout, components, and timeframe being provided by the American Foundation for Suicide Prevention and approved by the Town Manager and/or his designee on an annual basis.

Agenda Item No. 8.C: Project Ordinance and Budget Amendment - Hilltop Needmore Town Park and Preserve - \$25,000 - BA-20-20

Purpose – To consider a Project Ordinance and Budget Amendment to support joint master planning of the future E-44 elementary school and town facilities collaboratively with the Wake County Board of Education consistent with the 2019

Interlocal Agreement, adjacent to the Town's Hilltop Needmore Town Park and Preserve.

Recommendation – Approve a Project Ordinance and Budget Amendment BA-20-20 in the amount of \$25,000 for the Hilltop Needmore Park and Preserve project as presented and recommended. **Ordinance No. N-20-07**

A motion was made to approve all items (Items 8A-8C) on the Consent Agenda.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Smith  
MOTION RESULT: Passed Unanimously (5-0)

\*\*\*\*\*

ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda for consideration.

\*\*\*\*\*

ADMINISTRATIVE REPORTS

Agenda Item No. 10A: Preliminary Subdivision Plat - Johnson Pond Subdivision - SUB-PR-2019-04

Purpose – To consider a preliminary subdivision plat submitted by the firm Withers-Ravenel, called Johnson Pond Subdivision, located at 6208 and 6212 Johnson Pond Road.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the preliminary subdivision plat and made the following remarks. The submitted preliminary subdivision is located at 6208 and 6212 Johnson Pond Road on 20.90 acres in the Residential Medium Density Conditional Zoning District (RMD-CZD), with the following condition applicable to the use of subject property:

1. Only single-family residential, Open Space Development, Accessory Apartments, In-Home Day Cares, and Open & Civic Space Parks/Facilities are allowed.

The following conditions apply to the site-specific standards of the subject property:

1. The maximum density shall be 2.8 units per acre.

2. Lots shall be a minimum of 6,400 square feet.
3. Lots along the western boundary along the Stillbreeze Subdivision shall be a minimum of 8,400 square feet.
4. The 10' buffer along the Stillbreeze Subdivision shall be a Type A buffer.
5. Garage doors shall have decorative hardware.
6. Vinyl siding shall be prohibited except on trim and windows.
7. Each unit shall have a front door with a minimum of 25% glazing, transom, and/or door sidelights.
8. The roofline shall be broken up horizontally and vertically along the front facade, such that no roofline is in a single mass. No two adjacent homes shall have the same roofline.
9. No two adjacent homes shall have the same elevation plan or color palette to provide an anti-monotony development.

The preliminary subdivision plat proposes 58 single-family detached lots meeting the standards for open space subdivision developments following the 25% open space dedication option. The minimum lot size permitted is 6,400 square feet. The minimum provided is 6,416 square feet, with the average lot size is 8,553 square feet. Following the 25% open space dedication option, a minimum of 5.23 acres of overall open space with 1.05 acres of the common green area is required. There are 6.80 acres of overall open space with 1.12 acres of the common green area provided.

Vehicular access to the project area is provided via a connection to Johnson Pond Road. Additionally, a stub street is provided at the northeast side of the subject property. The plan includes the construction of the required collector streets shown on the attached staff map.

Public water and sewer are available to serve the subject properties and will be installed by the developer.

Discussion – Commissioner Smith expressed concern regarding the close proximity of the proposed Crescent Hill Drive to intersection of Johnson Pond Road and Whitted Road and asked if staff considered the safety issue there. Town Manager Mitchell stated that staff did take this into consideration and there were environmental limitations placing Crescent Hill Drive in a location farther away from the intersection. He stated that there is a lot of interest in realigning the intersection and there has been discussion with NCDOT regarding the same.

Recommendation – Approve the Johnson Pond Subdivision preliminary subdivision plat SUB-PR-2019-04, located at 6208 and 6212 Johnson Pond Road, as presented and recommended.

MOTION:	Commissioner Harris
SECOND:	Commissioner Smith
MOTION RESULTS:	Passed Unanimously (5-0)

Agenda Item No. 10B: Preliminary Subdivision Plat - Senter Crossing Townhomes  
- SUB-PR-2019-06

Purpose – To consider a preliminary subdivision plat submitted by the Spaulding Group, called Senter Crossing Townhomes, located at 750 S Judd Parkway SE.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the preliminary subdivision plat and made the following remarks PROPERTY INFORMATION: The submitted preliminary subdivision, Senter Crossing Townhomes, is located at 750 S Judd Parkway SE on 12.38 acres in the Residential Medium Density-Conditional Zoning District (RMD-CZD), with the following conditions applicable to the use of the subject property:

1. The perimeter buffer adjacent to the existing residences shall remain undisturbed. Tree protection fencing shall be required to be installed to ensure the buffer is undisturbed during site construction. Additionally, this buffer shall be supplemented so that it meets the Type B buffer requirements as defined in the Land Development Ordinance (LDO). Specifically, large evergreen trees installed must also meet LDO requirements and be installed at a minimum of eight feet in height and shall be spaced no more than thirty feet apart at the time of planting.
2. Roofline not in a single mass, broken up horizontally and vertically between units.
3. Front-loaded units shall utilize a covered porch/stoop area.
4. Garage doors shall contain either windows, or carriage style adornments.
5. Required Decorative Features: Each unit shall utilize either: a decorative front door (minimum 25% glazing), window transom, door sidelights, or door transom.
6. Materials: Siding: At least two (2) of the following materials shall be used on each building: wood, fiber-cement, metal, masonry brick, brick veneer, masonry stone, stone veneer, or synthetic stone. The use of vinyl siding shall be prohibited, except for trim elements of the dwelling unit facade, instead, siding must be fiber cement siding featuring horizontal, shake, or board and batten design.
7. The minimum amount of open space provided shall be 20% of the total site.
8. Construction traffic will only access the site through Angier Rd.
9. Senter View Drive will be barricaded off during construction. The barricade will be removed at the time the plat is recorded showing the connection to Senter View Drive.

The preliminary subdivision plat proposes 74 townhome lots. Following the 20% open space dedication required as a condition of Rezoning Case REZ-2019-08, a minimum of 2.48 acres of open space area is required. There are 6.45 acres of open space provided.

Vehicular access to the project area is provided via public street connection to Senter View Drive and to Angier Road. The Town's 2035 Community Transportation Plan (CTP) requires widening of existing travel lanes as well as installation of curb and gutter and sidewalk where the property fronts Angier Road and Judd Parkway SE. The project will be required to construct half of a 70-foot section on SE Judd Parkway. Traffic counts

immediately adjacent to the property were not available, however, 2017 traffic counts just to the east of the intersection of Angier Road and Judd Parkway indicate 12,000 ADT. 2019 traffic counts are not available at this time. UTILITIES: Public water and sewer are available to serve the subject properties and will be installed by the developer.

Discussion – Commissioner Smith asked if the townhomes were going to be similar quality as the ones that are up the street at Holland and Judd. Town Manager Mitchell stated that he expected that the quality would be comparable.

Recommendation – Approve the Senter Crossing Townhomes preliminary subdivision plat SUB-PR-2019-06, located at 750 S Judd Parkway SE as presented and recommended.

MOTION: Commissioner Gardner  
SECOND: Commissioner Wunsch  
MOTION RESULTS: Passed Unanimously (5-0)

Agenda Item No. 10C: Preliminary Subdivision Plat - Highridge Subdivision - SUB-PR-2019-09

Purpose – To consider a preliminary subdivision plat submitted by the Timmons Group, called Highridge Subdivision, located at 8900 Purfoy Road.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the preliminary subdivision plat and made the following remarks. The submitted preliminary subdivision, Highridge Subdivision, is located 8900 Purfoy Road on 24.893 acres in the Residential Medium Density Conditional Zoning District (RMD-CZD), with the following conditions applicable to the use of the subject property: Only single-family detached homes are allowed. The following conditions are applicable to the site-specific standards of the subject property:

1. The land shall be developed as an Open Space Development in accordance with Part 9, Article F of the Land Development Ordinance.
2. The density of the development shall be limited to 3.25 dwelling units per acre.
3. Vinyl siding is not permitted; however, vinyl windows, decorative elements and trim are permitted.
4. Garage doors shall have either windows, decorative details, or carriage style adornments.
5. No home can be constructed with an exterior elevation (front facade) or color palette that is identical to the home on either side or directly across the street from it.
6. Roof line: Roof line shall be broken up horizontally and vertically along the front facade, such that no roof line is in a single mass. No unit on either side or directly across the street shall have the same roof line.
7. Glazing: Each unit shall have a front door with a minimum of 25% glazing, transom, and/or door sidelights.

The preliminary subdivision plat proposes 78 single family detached lots meeting the standards for open space developments following the 18% open space dedication option. The minimum lot size permitted is 7,000 square feet. The minimum provided is 7,000 square feet, with the average lot size being 7,776 square feet. Following the 18% open space dedication option, a minimum of 4.48 acres of overall open space with 0.90 acres of common green area is required. There are 4.74 acres of overall open space with 0.90 acres of common green area provided.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Approve the Highridge Subdivision preliminary subdivision plat SUB-PR-2019-09, located at 8900 Purfoy Road, as presented and recommended.

MOTION: Commissioner Wunsch  
SECOND: Commissioner Smith  
MOTION RESULTS: Passed Unanimously (5-0)

\*\*\*\*\*

#### OTHER BUSINESS

A. Town Manager's Report – a brief report on the following was provided:

- Reported that Cirque de Vol at the Arts Center was a sold-out show.
- Reported that there are still a few tickets left for Collison of Rhythm.
- Reported that the Fleming Loop Park Grand Opening will be this Thursday, March 5, 2020 at 6:30 pm.
- Reported that spring sports season is in the process of registration.
- Reported that Hilltop Needmore Town Park and Preserve continues to be utilized.
- Reported that cameras are being installed at Action Park and plans are underway for Ashworth Park.
- Reported that the Town was well prepared for last week's winter storm event.
- Reported that Town staff is still in the process of reviewing their budgets.
- Reported that recycling continues to be strong.
- Reported that the Fire Department's annual banquet was a success.
- Reported that the most recent Coffee with a Cop was a success.
- Reported that the Town has taken possession of the new 105' ladder truck and will place it into service in April.
- Reported that the Human Resources Department continues its work to fill vacant positions in various departments.
- Reported that the Economic Development Director position application period will be closing, and interviews will be taking place soon.
- Reported that Assistant Town Manager Matthews has received ICMA Credentialed Manager Candidate status and should become a Credentialed Manager sometime next year.

- B. Project Status Report – March 2020
- C. Discussion of Budget Workshop Dates - April 7, 2020 - 6:00 - 8:30 pm (perhaps longer if needed) and April 23, 2020 - 6:00 - 8:30 pm (if needed)
- D. Grand Opening - Fleming Loop Park - Thursday March 5, 2020 - 6:30 pm
- E. Coffee with a Cop – Starbucks – Tuesday, April 21, 2020 - 8:00 - 10:00 am

\*\*\*\*\*

#### TOWN BOARD MEMBER COMMENTS

Mayor Pro-Tem Massengill stated he enjoyed the Read Across America event at Herbert Akins Road Elementary.

Commissioner Smith stated that he enjoyed the Fire Department's Annual Banquet. He also stated he had been in Zebulon and he was happy to come in contact with employees who are acquainted with the Town's IT Director Scott Clark. He said that they spoke highly of him and his work.

Commissioner Harris stated he attended the NCLM Board of Director's meeting last week and that the League is now officially affiliated with the Metro Mayor's Association. The League is also starting a program called Vision 2030 that will help educate elected officials. He also reported that he saw a presentation about storm water runoff. He stated that the annual conference will be in Wilmington, May 5-8, 2020 and he encouraged members of the Town Board to attend.

Commissioner Wunsch stated that he enjoyed the Fire Department's Annual Banquet.

Commissioner Gardner apologized for missing the last Town Board meeting and she thanked everyone for the calls, cards and flowers during the passing of her mother-in-law. She also stated that the Fuquay-Varina Downtown Association put on an event on Friday night and the theme was 80's night. She had a lot of fun attending the event.

Mayor Byrne stated that he appreciated Mayor Pro-Tem Massengill filling in for him at the Fire Department's Annual Banquet. He also stated that the Town's new ladder truck was impressive and that it cost just under a million dollars.

Mayor Byrne gave the following report on past and upcoming events that he attended or plans to attend as follows:

#### **Past Events**

- 2/19 – CAMP meeting
- 2/22 – Fire Department Banquet
- 3/2 – Coffee with a Cop – Panera Bread – 9:30 – 11:30
- 3/2 – State of the Town Address – 6:30 pm

**Upcoming Events**

- 3/4 – Chamber Leadership
- 3/5 – Lunch with Sanford Town Manager and Mayor
- 3/14 – St. Patrick’s Day Mayor Walk to Aviator
- 3/16 – Wake County Mayor's Association Meeting

\*\*\*\*\*

**CLOSED SESSION**

Pursuant to N.C.G.S §143-318.11(a)(3) – Attorney/Client Privilege.

A motion was made to go into a closed session meeting at 8:48 p.m.

MOTION: Mayor Pro-Tem Massengill  
 SECOND: Commissioner Smith  
 MOTION RESULT: Passed Unanimously (5-0)

\*\*\*\*\*

CLOSED SESSION – There was no information from the closed session meeting to be reported out.

**ADJOURN**

A motion was made to adjourn the meeting at 9:45 p.m.

MOTION: Mayor Pro-Tem Massengill  
 SECOND: Commissioner Wunsch  
 MOTION RESULT: Passed Unanimously (5-0)

Adopted this the 21<sup>st</sup> day of April 2020 in Fuquay-Varina, North Carolina.

FUQUAY-VARINA, NORTH CAROLINA

\_\_\_\_\_  
John W. Byrne, Mayor

ATTEST:

(TOWN SEAL)

\_\_\_\_\_  
Rose H. Rich, Town Clerk

