



TOWN OF FUQUAY-VARINA  
BOARD OF COMMISSIONERS REGULAR MEETING  
JANUARY 21, 2020

CALL TO ORDER

Mayor John W. Byrne called the regular meeting of the Fuquay-Varina Board of Commissioners to order on January 21, 2020 at 7:01 p.m.

Commissioners Present: Blake Massengill (Mayor Pro-Tem)  
Bill Harris  
Marilyn Gardner  
Jason Wunsch  
Larry Smith

Commissioners Absent: None

Others Present: Town Manager Adam Mitchell  
Assistant Town Manager Mark Matthews  
Assistant Town Manager Jim Seymour  
Town Clerk Rose Rich  
Town Attorney James Adcock

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INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Larry Smith provided the invocation and Police Chief Laura Fahnestock led the Pledge of Allegiance.

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APPROVAL OF THE MINUTES

The January 6, 2020 minutes of the regularly scheduled meeting of Town Board of Commissioners were presented and recommended for approval.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Smith  
MOTION RESULT: Passed Unanimously (5-0)

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PRESENTATIONS

Agenda Item No. 4A                      Resolution - Law Enforcement Service Weapon Retirement Award - Sergeant Clara Dula

Recommendation – Adopt the resolution authorizing the award of a law enforcement service weapon to Sergeant Clara Dula in recognition of retirement from the Town of Fuquay-Varina Police Department as recommended and presented.

MOTION:                                  Commissioner Smith  
SECOND:                                  Mayor Pro-Tem Massengill  
MOTION RESULTS:                      Passed Unanimously (5-0)                                  **Resolution No. 20-1644**

Mayor Byrne presented the resolution authorizing the award of a law enforcement service weapon to Sergeant Clara Dula in recognition of retirement from the Town of Fuquay-Varina on February 1, 2020. Police Chief Fahnestock commended Sergeant Dula for working 16 years with the Fuquay-Varina Police Department and becoming the first female to earn the rank of Sergeant for Fuquay-Varina. Mayor Byrne and Commissioner Larry Smith (former Fuquay-Varina Police Chief) also commended Sergeant Dula for her years of service to the town. Sergeant Dula expressed her appreciation to the Town for having the opportunity to serve in this capacity.

Agenda Item No. 4B                      Recognition - Police Employees - Training and/or Educational Achievements and 2019 Police Employee of the Year – Police Department

Chief Fahnestock recognized the following employees for their recent achievements:

- Detective Andrade Olliver for completing a 400-hour specialized training course in Criminal Investigations from Guilford Technical Community College.
- Sergeant Anthony Hodges and Corporal Bryan Stancil for receiving their Advanced Law Enforcement Certificate from the NC Criminal Justice Education and Training Standards Commission.
- Lieutenant Tim Smith for receiving a bachelor's degree in criminal justice from Ashworth College.
- Detective Gray Hamilton for completing a Prescription Drug Diversion Investigation Certification course as well as the ABC Officer Training Certification Course through the NC Justice Academy in partnership with Alcohol Law Enforcement.
- Corporal Earl Williams and Corporal Richard Conerly for completing the West Point Leadership Course through Methodist College.
- Officer Nicole Krapil for being selected as the Fuquay-Varina Police Department's 2019 Employee of the Year.

The Mayor and Town Board commended the police officers for their achievements and thanked them for their service to the community.

Agenda Item No. 4C                      SWAC State Champions - All-Star Soccer 10U Boys and 12U Girls

Fuquay-Varina Parks and Recreation Director Jonathan Cox and Athletic Program Specialist Thomas DeGruchy recognized the following 10U Boys Soccer All-Stars for having won the SWAC State Championship.

10U Boys F-V Soccer All-Stars

Isaiah Gleisinger	Luke Alberque
Massimiliano Cova-Turicos	Jaylin Best
Graham Lawson	Adam Stransky
Xavier Matthews	Jorge Hernandez
Ali Bendra	Asher Brown
CJ Harris	Moses Diop

Head Coach: Alona Simon                      Assistant Coach: Al Diop

Fuquay-Varina Parks and Recreation Director Jonathan Cox and Athletic Program Specialist Thomas DeGruchy then recognized the following 12U Girls Soccer All-Stars for having won the SWAC State Championship.

12U Girls F-V Soccer All-Stars

Allyssa Whitney	Hannah Moon
Macie Allison	Dixie Baker
Emmabelle Weaver	Presli Johnson
Leila Utate	Nicoletta Perks
Madison Doss	Georgia Walters
Emily Balfour	Kellie Johnson
Madison Blaesing	Destiny Arrington

Head Coach: Gerrad Allison                      Assistant Coach: Eric Blaesing

The Mayor and the Town Board commended the 10U Boys and the 12U Girls for winning the State Championships in their divisions. Mayor Byrne also recognized his childhood basketball referee Bill Tomlinson who was in attendance. Town Manager Mitchell also commended the State Champions and he stated that the next SWAC Soccer State Championship will be hosted in the fall of 2020 at the new Fleming Loop Soccer Park.

Parks, Recreation, and Cultural Resources Director Jonathan Cox made the following remarks:

The 2014 Comprehensive Systemwide Master Plan for the Fuquay-Varina Parks, Recreation & Cultural Resources Department (F-V PR&CR) was approved by the Town Board on October 21, 2014. By late 2017, most of the projects proposed in the master plan were completed or under construction. In addition, since the adoption of the 2014 plan, the Town has exhibited strong growth in terms of population and participation in recreation programming. Due to the increasing utilization of current facilities and the need for additional facilities to meet the growing demands, the Town concluded that the department should develop a new five-year plan to span fiscal years 2020 – 2024. The focus of the 2020 Comprehensive Systemwide Master Plan is to bring current facilities up to a higher standard and construct the necessary facilities to ensure that the Parks, Recreation & Cultural Resources Department has the proper facilities to meet growing demands from customers.

Parks and Recreation Director Cox presented a detailed review of the 2020 Comprehensive Systemwide Parks, Recreation & Cultural Resources Master Plan. The plan includes approximately 500 acres of park land on 20 sites. The following projects were identified for inclusion in the plan:

- Action Park - Upgrades and improvements
- F-V PR&CR Administration Building – Exterior Painting
- Ballentine School Park – Installation of lighting on Fields #1 & #2
- Carroll Howard Johnson Environmental Education Park – Trail improvements, bridge replacement and comfort/restroom station
- Hilltop Needmore Town Park & Preserve – Clubhouse stabilization, existing restroom repairs and Park Master Planning
- Falcon Park – Security lighting, W.O. Council Gym Drainage, repairs to dugouts and scorer's tower
- F-V Museums at Ashworth Park – roof replacement on museum building
- F-V Downtown Dog Park – Security lighting and shade structure
- Honeycutt Road Park – Bathroom renovation, irrigation to Field #3 and playground equipment replacement
- James A. Campbell Park – construction of a new permanent restroom facility
- Park Depot Greenway Trail – complete the greenway trail to connect to the South Lakes development and future Willow Springs High School to Honeycutt Park.
- South Park Community Center – MUSCO Control Field Lighting System, Splash Pad water filtration System, bathroom renovations Field #1 & #2, redesign of the Community Center Activity area, gyn floor resurfacing, and repaving of the track at South Park.
- Community Center North – Proposed new facility design and engineering fees in 2024 and construction in 2025

The projected total investment is \$3,158,900, which does not include the proposed new construction of the Community Center North at an estimated cost of \$6.5 million and would likely require a bond referendum and tax increase.

In addition, based on information collected in producing the 2020 Comprehensive Systemwide Master Plan, the following potential projects were identified but are not considered a priority before 2024.

- Aquatics Center – a community facility constructed to provide a variety of water based educational and recreational programs.
- Greenway Expansion – add more routes, trails and miles to the greenway system.
- Senior Center – a dedicated space used for senior activities and events.

These projects are cost prohibitive in the proposed masterplan given the current challenges the department faces in upgrading and constructing new facilities to meet the growing demands of programming and park use. Therefore, these projects will be reevaluated in the 2024 plan.

Town Manager Mitchell stated that the subject matter provided was for information only and no additional action was needed by the Town Board. Mayor Byrne offered that while the Town expands the parks system it requires more and more maintenance. Commissioner Harris asked management to provide the amount of grant funds that the Town received for parks. Town Manager Mitchell stated that he will provide more details regarding funding at the upcoming Town Board Strategic Planning Retreat.

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PUBLIC COMMENTS:

Olivia Scott, Chair of the Fuquay-Varina Chamber of Commerce Board of Directors, introduced Kate MacMonagle as the new Executive Director for the Chamber of Commerce. Mayor Byrne congratulated Ms. MacMonagle for accepting the Director's position and stated that he looks forward to working with her. The Town Board concurred.

Bill Tomlinson, 500 Woodman Drive in the Neils Crossing subdivision, expressed concerns about current construction on land abutting his property where they are blasting rock, and stated that the blasting has caused some cracks in the foundation of his house. He asked that Town Board how the matter would be remedied. Mayor Byrne and Town Manager Mitchell stated that they would look into the matter to see what can be done.

Hugh Carithers, 508 Woodman Drive in the Neils Crossing subdivision, also expressed concerns about the adjacent blasting that has caused cracks in the walls of his home. He also stated that the Harnett County sewer line that the Town had put in several years ago was supposed to be maintained and it is not being maintained. Town

Manager Mitchell offered that the sewer easement is not manicured like a lawn but it is mowed by the Town about twice a year.

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ITEMS TABLED FROM PREVIOUS MEETING:

Agenda Item No. 6.A: Voluntary Annexation Petition - Mills and Holleman Property - 3121 and 3232 James Slaughter and 1800 Bass Lake Road, Fuquay-Varina - PINs 0668420610, 0668338441 and 0668224658 - ANX-2019-13 - ITEM TO BE TABLED

Purpose – To further continue the public hearing and tabling consideration to the February 3, 2020 Town Board meeting, of a petition for voluntary annexation of property owned by Benjamin J. Slaughter, Trustee under the Lynn S. Mills Revocable Trust and Edythe Holleman, located at 3121 and 3232 James Slaughter Road and at 1800 Bass Lake Road, containing a total of 130.056 acres.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided the following remarks:

Following the January 6, 2020 Town Board meeting, the petitioner requested the annexation and zoning map amendment petitions for this property be further continued and tabled to the February 3, 2020 Town Board meeting to allow additional time meet with neighbors of the Saddle Run community to address their concerns with vehicular access and present additional access options. Management and staff support continuing the public hearing and tabling consideration to the February 3, 2020 Town Board meeting.

Public Hearing – The public hearing was opened. No one spoke in favor of the proposed annexation petition. Ms. Annee S. Moxley, 5024 Westminster Lane, (Saddle Run subdivision) spoke in opposition to the proposed voluntary annexation petition for ANX-2019-13. She stated that the proposed alignment of James Slaughter Road to Westminster Lane would make it difficult for the residents to ride horses, walk pets, and play and is a terrible idea.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Continue the public hearing and table the consideration to the February 3, 2020 Town Board meeting for the voluntary annexation petition of property owned by Mills and Holloman - (ANX-2019-13) as requested and recommended.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Gardner  
MOTION RESULTS: Passed Unanimously (5-0)

Agenda Item No. 6.B:                   Zoning Map Amendment - WithersRavenel - 3232 and 3121 James Slaughter Road and 1800 Bass Lake Road - PINs 0668420610, 0668224658, and 0668338441 - REZ-2019-19 - ITEM TO BE TABLED

Purpose – To continue the public hearing and table consideration to the February 3, 2020 Town Board meeting for a requested zoning map amendment for a total of 126.33 acres, located at 3232 and 3121 James Slaughter Road and 1800 Bass Lake Road, from the Wake County R-30 and R-40 Zoning Districts to the Residential Mixed-Use (RMU), Neighborhood Mixed-Use (NMU) and Urban Mixed-Use (UMU) Zoning Districts.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the zoning map amendment and then made the following remarks:

Before the January 21, 2020, Town Board meeting, the petitioner requested the annexation and zoning map amendment petitions for this property be further tabled to February 3, 2020, to allow additional time to address other development conditions recommended by Town staff and the Planning Board. The petitioner has advised they intend to provide an updated Master Plan for consideration that incorporates additional community character conditions, specifies the locations of single-family homes abutting existing residential subdivisions (Mill Ridge and Whitehurst), acknowledges that the TIA will explore traffic mitigation options where there is a potential impact on adjacent neighborhoods, addresses the alignment of the Bass Lake and Herbert Akins Road Intersection and addresses additional traffic concerns voiced by Town staff and residents from surrounding neighborhoods. Management and staff support continuing the public hearing and tabling consideration to the February 3, 2020, regular Town Board meeting.

Public Hearing – The public hearing was opened. No one chose to speak in favor of, or in opposition to the proposed zoning map amendment REZ-2019-19.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Continue the public hearing and table consideration to the February 3, 2020 Town Board meeting for REZ-2019-19, a zoning map amendment located at 3232 and 3121 James Slaughter Road and 1800 Bass Lake Road, from the Wake County R-30 and R-40 Zoning Districts to the Residential Mixed-Use (RMU), Neighborhood Mixed-Use (NMU) and Urban Mixed-Use (UMU) Zoning Districts.

MOTION:                                   Mayor Pro-Tem Massengill  
SECOND:                                   Commissioner Wunsch  
MOTION RESULTS:                       Passed Unanimously (5-0)

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PUBLIC HEARINGS:

There are no public hearings for the January 21, 2020 Town Board meeting.

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CONSENT AGENDA

Agenda Item No. 8.A: ANX-2019-20 - Mincey Property, 6208 & 6212 Johnson Pond Road - PIN 0677280622 & 0677186533

Purpose – To consider the adoption of a resolution instructing the Town Clerk to investigate an annexation petition and to adopt a resolution setting a public hearing for February 3, 2020, following the receipt of a petition for voluntary annexation of property owned by Whitt S. Mincey and Clara F. Mincey located at 6208 & 6212 Johnson Pond Road, containing a total of approximately 21.827 acres.

Recommendation – Adopt the resolution instructing the Town Clerk to investigate the voluntary annexation petition, and adopt the resolution setting the public hearing for a voluntary annexation petition on February 3, 2020, for property owned by Whitt S. Mincey, Jr. and Clara F. Mincey (ANX-2019-20) as presented and recommended.

**Resolution No. 20-1645**

**Resolution No. 20-1646**

Agenda Item No. 8B: ANX-2019-21 - Jonathan Blake and Heather Crews Massengill Property - 8109 Woodcrest Court - PIN 0667892212

Purpose – To consider the adoption of a resolution instructing the Town Clerk to investigate an annexation petition and to adopt a resolution setting a public hearing for February 3, 2020, following the receipt of a petition for voluntary annexation of property owned by Jonathan Blake and Heather Crews Massengill, located at 8109 Woodcrest Court, containing approximately 1.275 acres.

Recommendation – Adopt the resolution instructing the Town Clerk to investigate the voluntary annexation petition, and adopt the resolution setting the public hearing for a voluntary annexation petition on February 3, 2020, for property owned by Jonathan Blake and Heather Crews Massengill (ANX-2019-21) as presented and recommended.

***(This item was removed from the Consent Agenda at the request of Mayor Pro-Tem Massengill.)***



Agenda Item No. 8C: Budget Amendment - Police Department - Police Explorer Fundraiser - \$1,000 - (BA-20-15)

Purpose – To consider adoption of a budget amendment that recognizes \$1,000 raised from a Fuquay-Varina Police Department Police Explorers Post fundraiser held in November and December 2019.

Recommendation – Approve Budget Amendment (BA-20-15) as presented and recommended. These funds will be used to offset expenses related to the Police Explorer's annual Winterfest Competition in Gatlinburg, Tennessee to be held in February 2020.

Agenda Item No. 8D: Budget Amendment - Insurance Proceeds - Police Department - Unit 161 - \$17,400 - (BA-20-16)

Purpose – To consider a budget amendment that recognizes \$17,000 in insurance proceeds from Interlocal Risk Finance Funds for replacement of a damaged Fuquay-Varina Police Department vehicle (Unit 161), a 2016 Dodge Charger.

Recommendation – Approve Budget Amendment BA-20-16 as presented and recommended.

Agenda Item No. 8E: Fiscal Year 2020-2021 Budget Development Schedule

Purpose – To consider approval of a budget development schedule for the fiscal year 2020-2021 budget process.

Recommendation – Approve the Fiscal Year 2020-2021 Budget Development Schedule as presented and recommended.

Agenda Item No. 8F: Utility Allocation – Partin Place Subdivision, Phase 7

Purpose – To consider a utility agreement allocation request from KB Homes for the Partin Place Subdivision, Phase 7. The requested amount of sewer allocation in the Terrible Creek Wastewater Treatment Plant is 6,600 gpd and 7,920 gpd of water capacity for 22 4-bedroom homes.

Recommendation – Approve the recommended utility allocation request for the Partin Place subdivision as presented and recommended.

A motion was made to approve all items (A through F) on the Consent agenda, with exception to Consent Agenda Item 8B.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Smith  
MOTION RESULT: Passed Unanimously (5-0)

REQUEST FOR RECUSAL

Mayor Pro-Tem Massengill requested that Item 8B on the Consent Agenda be removed for discussion. Mayor Pro-Tem Massengill then requested to be recused from discussion or any action on this matter due to a personal financial interest.

MOTION TO RECUSE

MOTION: Commissioner Smith  
SECOND: Commissioner Gardner  
MOTION RESULT: Passed Unanimously (4-0)

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9. ITEMS REMOVED FROM CONSENT AGENDA

Consent Agenda Item No. 8B: ANX-2019-21 - Jonathan Blake and Heather Crews Massengill Property - 8109 Woodcrest Court - PIN 0667892212

Purpose – To consider the adoption of a resolution instructing the Town Clerk to investigate an annexation petition and to adopt a resolution setting a public hearing for February 3, 2020, following the receipt of a petition for voluntary annexation of property owned by Jonathan Blake and Heather Crews Massengill, located at 8109 Woodcrest Court, containing approximately 1.275 acres.

Recommendation – Adopt the resolution instructing the Town Clerk to investigate the voluntary annexation petition, and adopt the resolution setting the public hearing for a voluntary annexation petition on February 3, 2020, for property owned by Jonathan Blake and Heather Crews Massengill (ANX-2019-21) as presented and recommended.

MOTION: Commissioner Wunsch  
SECOND: Commissioner Smith  
MOTION RESULT: Passed Unanimously (4-0) **Resolution No. 20-1647**  
**Resolution No. 20-1648**

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ADMINISTRATIVE REPORTS

Agenda Item No. 10A: CDBG Sub-Recipient Agreement - James A. Campbell Park Restroom

Purpose – To consider approval of the James A. Campbell Park Restroom Sub-Recipient Agreement with Wake County in the amount of \$20,507.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then made the following remarks:

James A. Campbell Park is located at 115 West Jones Street and is a small neighborhood park that consists of a paved parking lot, shelter and playground that opened in 2010. The 2014 Comprehensive Systemwide Parks, Recreation and Cultural Resources Master Plan identifies the addition of a small restroom facility, and money is appropriated in the FY 2020 Budget for construction. Town staff has been working closely with Wake County in securing grant funding for the project through Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$20,507. The CDBG funds are available due to the Town's success in achieving cost savings on other CDBG projects in the current Five-Year Funding cycle, all of which have been focused in the Lincoln Heights area. This grant funding will be utilized to assist the Town financially in the construction of a permanent restroom facility at James A. Campbell Park, which is currently served by a portable toilet. The Town Attorney has reviewed the sub-recipient agreement as to form. Upon approval of the sub-recipient agreement, the Town will advertise the project for bid and anticipates recommending a project award at a future Town Board meeting.

Discussion – Commissioner Wunsch stated that he was very excited to see us get a grant to help construct this project. Commissioner Gardner that they use this facility once a week to provide story reading time for the children, and a restroom facility is needed at this park.

Recommendation – Approve the Sub-Recipient Agreement with Wake County for the James A. Campbell Park Restroom Project as presented and recommended.

MOTION: Commissioner Harris  
SECOND: Commissioner Gardner  
MOTION RESULTS: Passed Unanimously (5-0)

Agenda Item No. 10B: Municipal Records Retention and Disposition Schedule

Purpose – To consider by resolution the adoption of the 2012 Records Retention and Disposition Schedule including the 2016 Municipal Records Retention Schedule Amendment, and the 2019 General Records Schedule for Local Government Agencies.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then made the following remarks:

The Records Retention and Disposition Schedule is a tool for the employees of municipal government across the state to use when managing the records in their offices. It lists records commonly found in municipal offices and gives an assessment of their value by indicating if and when those records should be destroyed. In some cases, the disposition instructions are "Retain in office permanently" which means that those records must be kept in the offices forever. This schedule is also an agreement between the Town of Fuquay-Varina and the North Carolina Department of Cultural Resources. It further serves as the inventory and schedule that the Department of Cultural Resources is directed by G.S. 121-5(c) and G.S. 132-8 to provide. These documents supersede all previous editions, including all amendments. The North

Carolina Department of Cultural Resources is currently working on the 2020 Municipal Records Retention and Disposition Schedule that will be more concise and could possibly be available for adoption at the end of the first quarter of 2020.

Discussion – Mayor Byrne asked about the amounts of documents that the Town digitizes. Town Manager Mitchell stated that staff has made progress in the area of digitized records and will be working to get a majority of documents in some type of digital format.

Recommendation – Approve 1.) Adopt the 2012 Records Retention and Disposition Schedule resolution including the 2016 Municipal Records Retention Schedule Amendment adopted by the North Carolina Department of Cultural Resources, Division of Archives and Records; and 2.) Adopt the 2019 General Records Schedule for Local Government Agencies resolution as presented and recommended.

MOTION:	Commissioner Harris	
SECOND:	Mayor Pro-Tem Massengill	<b>Resolution No. 20-1649</b>
MOTION RESULTS:	Passed Unanimously (5-0)	<b>Resolution No. 20-1650</b>

Agenda Item No. 10C: Agreement - Pulte Home Company - Delayed Improvements for Del Webb Model Park at Purfoy South/Carolina Gardens - \$665,018.25

Purpose – To consider a delayed improvements bond request for Phase 1 of the Purfoy South/Carolina Gardens Model Park in the amount of \$665,018.25.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then made the following remarks:

Pulte Home Company, LLC, is currently developing Phases 1 - 12 of the age-restricted residential development known as Purfoy South/Carolina Gardens located at 8608 Purfoy Road. In connection with Pulte's sales and marketing activities, they have proposed the construction of a Model Park consisting of a sales center and twelve model homes. During the period that Pulte uses and maintains the Model Park (Phase 1), Pulte has requested to limit public access by delaying the construction of specific improvements required by the Town in order to accept the street and utility improvements installed within the street right-of-way. Pulte provided a cost estimate to Town Staff, demonstrating the cost of these delayed improvements. The proposed bond includes the required 25% contingency consistent with the Land Development Ordinance. At the request of Pulte, management and staff support acceptance of the completion bond in the amount of \$665,018.25. This bond will be released to Pulte Home Company, LLC upon completion of the associated infrastructure improvements. Town Management and staff recommend approval of the Pulte Home Company LLC Agreement to delay specified improvements for the Del Webb Model Park at Purfoy South/Carolina Gardens.

Discussion – Mayor Byrne asked how long it would take to construct the 12 model homes. Mr. Randy King with Pulte Group, Inc., 1225 Crescent Green Drive, Suite 250, Cary, stated that he hopes to begin selling the first homes in May 2020 at which point

the Model Home Park would be completed and it may take up to four years to completely sell lots and homes in the neighborhood. Town Manager Mitchell stated that the Model Home Park was a unique situation that warrants consideration for the Delayed Improvements Agreement and acceptance of a completion bond.

Recommendation – Approve the Delayed Improvement Agreement and acceptance of a completion bond in the amount of \$665,018.25 for the Del Webb Model Park at Purfoy South/Carolina Gardens as presented and recommended.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Gardner  
MOTION RESULTS: Passed Unanimously (5-0)

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#### OTHER BUSINESS

A. Town Manager's Report – a brief report on the following was provided:

- *Reported that he, along with Assistant Town Manager Seymour, and the Planning and Engineering Departments staff have been reviewing different planning matters*
- *Reported that Fleming Loop Park has reach substantial completion and they are in discussion of a ribbon cutting date*
- *Reported that he and both Assistant Town Managers attended the Wake County Managers bi-monthly meeting and heard from the Board of Elections Director, Superintendent of Wake County Schools, and Wake County Planning staff regarding the County Land Use Plan*
- *Reported that the Wake County School Superintendent spoke on the growth occurring in the school system and Fuquay-Varina came up often during the presentation*
- *Reported that he, both Assistant Town Managers and the Directors have been working on the 2020 Strategic Planning Retreat agenda and materials*
- *Reported that he, Fire Chief Mauldin and Finance Director Crabtree have been working on the Fire Department's budget to Wake County*
- *Reported that the Barbershop Rap Sessions have been going great*
- *Reported that the Planning Director Assessment is reaching its final steps and he hopes to have a new Planning Director within the next couple of weeks. Town Manager Mitchell wanted to thank Andy Petty, Randy King and Chip Russell for helping out with the Planning Director Assessment*
- *Reported that he, Assistant Town Manager Seymour and Engineering Director Stephenson met with CAMPO regarding I-540 bonus allocation funding that would be used for the realignment of Hilltop Needmore Road/US 401/Airpark Road intersection*
- *Reported that he and Mayor Byrne attended the Triangle Community Coalition annual meeting last week and they talked about affordable housing/work force housing, public safety, and public transportation*

- *Reported that he attended the lunchtime Rotary Club meeting and gave them an update on Town happenings and spoke on the 2020 Census*
- *Reported that he attended the Friends of the Museum monthly meeting*
- *Reported that he had lunch with the new Executive Director of the Chamber of Commerce, Kate MacMonagle, and spoke regarding the Town's partnership with the Chamber*
- *Reported that the week after Christmas the Town had the highest one day of recycling on the blue route of 57 tons. The blue and green route together was up 11% compared to the previous year*
- *Reported that the North Carolina Main Street Program has again for the 2<sup>nd</sup> year recommended the Town to receive National Accreditation to National Main Street Association*
- *Reported that the Arts Center is sprucing up ahead of 2020 programming and have a sold-out concert with the Bellamy Brothers*
- *Reported that Wake County Schools just announced that Principal Kimberly Short (Ballentine Elementary) will now be the new principal at South Lakes Elementary School*

B. Quarterly Report – 2<sup>nd</sup> Quarter FY 2019

C. Town Code Amendment – Town of Fuquay-Varina Representation on the Planning Board and Board of Adjustment – CTA-2019-07 (Mitchell/Seymour/Davison) - FIRST READING

D. 2035 Community Vision Land Use Plan Amendment – Town of Fuquay-Varina – CTA-2019-08 (Mitchell/Seymour/Davison) – FIRST READING

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#### TOWN BOARD MEMBER COMMENTS

Mayor Pro-Tem Massengill had no additional comments.

Commissioner Smith stated that this was the first time that he attended the Barbershop Rap Session on January 20<sup>th</sup> and he was very impressed with the interaction between citizens and members of the Police Department.

Commissioner Harris attended the Dr. Martin Luther King, Jr. event and stated that Commissioner Gardner did an excellent job at being the master of ceremony for the event. He also thanked Mayor Byrne and Chief Fahnstock for their contributions to the event.

Commissioner Wunsch echoed the comments from Commissioner Harris. He also stated that his mother and grandmother participated in the walks some decades ago with the Reverend Dr. Martin Luther King. He also spoke about the possibility of having Fuquay-Varina, Holly Springs and Apex come together for a joint event to celebrate this event next year.

Commissioner Gardner stated that she too attended the Barbershop Rap Session and found it to be very interesting. She stated that she was impressed with the number of police officers who voluntarily attended. She also stated that the Town hosted the NC Main Street Program Downtown Managers Meeting and they held the meeting in the new Town Board Room, and everyone was very impressed with the new facility. She expressed that she enjoyed the Dr. Martin Luther King event and she thanked Parks and Recreation Director Cox for opening up the W.O. Council Gym to accommodate the marchers, because it was very cold that day. She also stated that Representative Sydney Batch was one the keynote speaker for the event, who did a great job.

Mayor Byrne stated that the Barbershop Rap Sessions are great tools for community interaction. He also commended Commissioner Gardner for being the MC for the Dr. Martin Luther King, Jr. event and despite the cold weather, it was a large crowd who gathered for the march at the W.O. Council Gym.

Mayor Byrne gave the following report on past and upcoming events that he attended or plans to attend as follows:

**Past Events**

- 1/11 – Barbershop Rap Session – Extraordinary Cuts – 9:00 – 11:00 am
- 1/15 – CAMPO meeting
- 1/18 – Fine Arts Week – Windsor Point – 1:00 pm
- 1/20 – Martin Luther King Walk and Program – 8:00 am – 10:00 am

**Upcoming Events**

- 1/22- 1/23 – NC Mayor Association Conference
- 1/31 – 2/2 – Town Board Retreat

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CLOSED SESSION – Pursuant to N.C.G.S. 143-318.11 (a) (3) - Attorney Client Privilege

A motion to hold a closed session meeting at 9:04 p.m.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Smith  
MOTION RESULT: Passed Unanimously (5-0)

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ADJOURN

A motion was made to adjourn the meeting at 9:36 p.m.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Wunsch  
MOTION RESULT: Passed Unanimously (5-0)

Adopted this the 3<sup>rd</sup> day of February 2020 in Fuquay-Varina, North Carolina.

FUQUAY-VARINA, NORTH CAROLINA

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John W. Byrne, Mayor

ATTEST:

(TOWN SEAL)

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Rose H. Rich, Town Clerk

