

TOWN OF FUQUAY-VARINA  
BOARD OF ADJUSTMENT REGULAR MEETING  
January 11, 2021

CALL TO ORDER

*Chair Mike Dorman* called the Fuquay-Varina Board of Adjustment regular meeting to order on Monday, January 11, 2021, at 7:00 p.m. All attendees were participating virtually.

Board Members Present: Mike Dorman (Chair)  
Jeff Jaeger (Vice-Chair)  
Genel Webb  
Dan Miller  
Qisoundra Flowers (Alternate)

Board Member(s) Absent: Michelle Braxton  
Angela Parsons  
William Hartman

Others Present: Planning Director Pam Davison  
Clerk Eva Mayfield  
IT Director Scott Clark  
Town Attorney James Adcock  
Assistant Town Manager Jim Seymour

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**Agenda Item No. 2.A:** Approval of the Minutes from the December 14, 2020 Meeting

The December 14, 2020 minutes of the regularly scheduled Board of Adjustment meeting were presented for approval.

*Vice-Chair Jeff Jaeger* requested two (2) corrections be made to page seven (7) of the December 14, 2020 minutes in the first full paragraph from changing "imperious surfaces" to "impervious surfaces."

No other corrections were stated or requested.

Motion – Approve the minutes from the December 14, 2020 meeting of the Board of Adjustment with corrections requested by *Vice-Chair Jeff Jaeger*.

MOTION: Jeff Jaeger  
SECOND: Genel Webb  
MOTION RESULT: Passed Unanimously (5-0)

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New Business

**Agenda Item No. 5.A:** – Election of the Board of Adjustment Vice-Chair 2021

Chair Mike Dorman nominated Jeff Jaeger as Vice-Chair, which Mr. Jaeger accepted.

Motion - To re-elect Jeff Jaeger as the 2021 calendar year Vice-Chair for the Town of Fuquay-Varina Board of Adjustment.

Motion: Genel Webb  
Second: Dan Miller  
Motion Results: Passed unanimously (5-0)

**Agenda Item No. 5B** Introduction of New Staff

Purpose - The purpose of this agenda item is to introduce new Town Planning Department staff to the Planning Board.

Staff Comments - *Planning Director Pam Davison* introduced the planning staff's newest member, *Clerk Eva Mayfield*, Program Support Specialist and Clerk to the Board.

Recommendation - Receive as Information - No Action Required

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Administrative Reports

**Agenda Item No. 7.A:** UNC School of Government Board Training - Making Quasi-Judicial Decisions.

Purpose - The purpose of this agenda item is to conduct a training session, "UNC School of Government On-Demand Board Training - Making Quasi-Judicial Decisions."

Staff Comments - *Town Attorney James Adcock* presented the training session.

Recommendation - Receive as Information - No Action Required

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*Planning Director Pam Davison* stated that it was brought to her attention that *Board Member Qisoundra Flowers* had signed into this meeting. *Planning Director Pam Davison* welcomed *Board Member Qisoundra Flowers*, who was recently appointed as an Alternate to the Board of Adjustment. *Board Member Qisoundra Flowers* confirmed that she was in attendance from the beginning of the meeting.

*Chair Mike Dorman* asked *Planning Director Pam Davison* if there were any applications for the February Board of Adjustment meeting?

*Planning Board Director Pam Davison* advised that no applications had been received.

*Chair Mike Dorman* stated there would be no February Board of Adjustment meeting.

*Chair Mike Dorman* asked if there was any old or new business to discuss, and as there was none, asked for a motion to adjourn.

ADJOURN - 7:54 p.m.

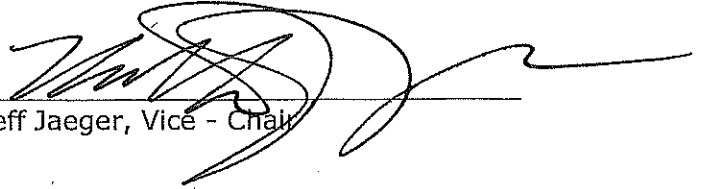
Motion: Jeff Jaeger

Second: Dan Miller

Motion Results: Passed unanimously (5-0)



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Eva Mayfield, Clerk to the Board



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Jeff Jaeger, Vice - Chair

April 12, 2021  
Date

April 12, 2021  
Date