



TOWN OF FUQUAY-VARINA

401 Old Honeycutt Road
Fuquay-Varina, NC 27526
Planning Dept: (919) 552-1429

PROCEDURE FOR CONSTRUCTION PLANS

THE PROCESS:

1. Application and all required information (see checklist) must be submitted.
2. Review comments to the Applicant within 21 days of receipt unless otherwise notified.
3. Revised plans submitted .
5. When plans meet all Town requirements then construction plans are stamped for compliance and approval letter is issued.
6. Sewer/water, encroachment, driveway permits approved.
7. Pre-Construction meeting with staff, developer and contractor before starting of construction.

SUBMITTAL CHECKLIST:

- One (1) completed Application for Construction Drawings (original copy, no faxes)
- Construction Plan Review Fee included:
\$500.00 + \$5.00 per lot
- 4 (four) maps (no larger than 24" x 36" standard engineer copies) FOLDED to an approximate 8.5"x11" size
- Required signatures on forms



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| <p align="center">TOWN OFFICE USE ONLY:</p> <p>SUB-CD _____</p> <p>Date Rec'd: _____</p> |
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SUBDIVISION CONSTRUCTION PLAN REVIEW APPLICATION

This form shall be submitted for all subdivision construction drawings as defined by the Town of Fuquay-Varina Code of Ordinances. Plans shall not be reviewed until this form is received. Complete this form and **submit four (4) sets of drawings** along with **\$500.00 plus \$5.00 per lot application fee** to the Planning Department.

PROJECT NAME: _____

PROJECT ADDRESS: _____

WAKE COUNTY PIN: _____ **ACRES:** _____ **ZONING:** _____

PROPERTY OWNER/DEVELOPER: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

EMAIL ADDRESS: _____ **PHONE:** _____

The Undersigned agrees to be bound to and comply with the Town of Fuquay-Varina's Code of Ordinances and Standard Specifications and Construction Details. *The Undersigned further agrees any approvals issued by the Town shall not constitute a waiver of said compliance with the Town of Fuquay-Varina's Code of Ordinances and Standard Specifications and Construction Details.* The Undersigned authorizes the party signed below as SITE DESIGNER to act as agent on this project, to fully research and understand the Town's Code of Ordinances and the Standard Specifications and Construction Details and to create plans in full conformance with such, and to be responsible for investigating the need, and obtaining all permits or approvals that may be required.

OWNER/DEVELOPER SIGNATURE

DATE:

SITE DESIGNER: _____

DESIGN FIRM: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PRIMARY CONTACT NAME: _____

PHONE: _____ **FAX.:** _____

EMAIL ADDRESS: _____

The Undersigned agrees that all plans created by the undersigned or the undersigned agents or assigns shall be bound to and comply with the Town of Fuquay-Varina's Code of Ordinances and Standard Specifications and Construction Details. *The Undersigned further agrees any approvals issued by the Town shall not constitute a waiver of said compliance with the Town of Fuquay-Varina's Code of Ordinances and Standard Specifications and Construction Details.* The Undersigned hereby acknowledges the requirement to fully research and understand the Town's Code of Ordinances and the Standard Specifications and Construction Details and to create plans in full accordance with such, and to be responsible for investigating the need, and obtaining all permits or approvals that may be required. The Undersigned hereby agrees to prominently note any applicable exceptions to the Town's Code of Ordinances and Construction Specifications and Regulations on the drawings and to call said proposed deviations to the Town's attention if such deviations are to be implemented.

SITE DESIGNER SIGNATURE:

DATE:



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CONSTRUCTION PLAN REVIEW APPLICATION

The second page of this application may need to be resubmitted as information changes through the review process. **An accurate revised version of this information shall be on file with the Town before an approval letter will be issued.**

Proposed Water Lines

Public Water Lines:

Linear Feet 6" _____

Linear Feet 8" _____

Linear Feet 12" _____

Linear Feet 16" _____

Linear Feet ____" _____

Private Water Lines:

Linear Feet 6" _____

Linear Feet 8" _____

Linear Feet 12" _____

Linear Feet 16" _____

Linear Feet ____" _____

Proposed Sewer Lines

Public Sewer Lines:

Linear Feet 8" _____

Linear Feet 10" _____

Linear Feet ____" _____

Sewer Force Mains:

Linear Feet ____" _____

Private Sewer Lines:

Linear Feet 8" _____

Linear Feet 10" _____

Linear Feet ____" _____

Sewer Force Mains:

Linear Feet ____" _____

Proposed Storm Sewer Lines

Public Storm Sewer Lines:

Linear Feet ____" _____

Linear Feet ____" _____

Linear Feet ____" _____

Linear Feet ____" _____

of Structures _____

Private Storm Sewer Lines:

Linear Feet ____" _____

Linear Feet ____" _____

Linear Feet ____" _____

Linear Feet ____" _____

of Structures _____

Proposed Public Street Improvements:

Proposed Roadway** :

Linear Feet ____' _____

Linear Feet ____' _____

Linear Feet ____' _____

Linear Feet ____' _____

Linear Feet ____' _____

Linear Feet ____' _____

** Linear Feet by Pavement Section

Proposed Sidewalk:

Linear Feet _____

Curb and Gutter

Linear Feet _____

Street Name Signs

of Signs _____

Site Data: ***

Site Information

No: Lots Proposed: _____

Sq/Ft Bldg: _____

GPD Usage Water: _____

GPD Usage Sewer: _____

Calculations for GPD: _____

*** Some information may not apply