



TEMPORARY EVENT & GRAND OPENING SIGNAGE APPLICATION

NO FEE ASSOCIATED WITH THIS APPLICATION

This application for a temporary event is good for a business to use a banner, balloons, and/or signs to advertise a temporary event, by application only, through the Planning Department.

- with as many as **six (6) permittable occurrences per year**
- for a maximum duration of **10 days each**
- with a minimum of **30 days between occurrences.**

* All signs that do not meet this criterion will be removed.

TEMPORARY EVENT

GRAND OPENING

1. Start of Display Date: _____ End of Display Date: _____
2. Property Address of Display: _____
3. Business Name: _____ City Business License #: _____
Mailing Address: _____ Phone #: _____
City/State: _____ Zip: _____
4. Contact Person: _____ Phone #: _____
Email: _____
5. Property Owner: _____ Phone #: _____
Mailing Address: _____
City/State: _____ Zip: _____

SIGNAGE TO BE USED (Please indicate):

- BALLOONS
- ONE BANNER (MAXIMUM SIZE 32 SQ. FT.)
- RIGID PORTABLE SIGNS (MAXIMUM SIZE IS 6 SQ. FT. AND LIMIT TO 4 SIGNS)

Signature of Responsible Party

Print Name