



**Town of Fuquay-Varina**

Fire Department  
 Fire Code Administration  
 401 Old Honeycutt Road  
 Fuquay-Varina, NC 27526  
 Phone - 919-753-1014  
 Fax - 919-552-0608  
[www.fuquay-varina.org](http://www.fuquay-varina.org)

**Permit Application**  
 Temporary-Tent or Air Supported Structure

Date of Application	/	/	Event Start Date	/	/	Completion Date	/	/
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Name (applicant)			
Address			
Point of Contact		Phone No.	
Mobile No.	Fax No.	e-mail	
The above listed applicant hereby makes application for:			
Permit Location/Address:			

ALL INFORMATION BELOW MUST BE PROVIDED IN ORDER TO PROCESS THE PERMIT	COMMENTS
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|---|--|
| 1. Submit a site plan that details the exact location of the tent in relation to property lines, adjacent buildings, and public ways. (not located within 20ft of lot lines, buildings, other tents and canopies, parked vehicles or internal combustion engines)   |  |
| 2. Submit a floor plan for tents, canopies, air-supported, air-inflated or tensioned membrane structures with an occupant load of 50 or more. Plan must include details of the means of egress (exits), seating capacity, arrangement of the seating and location and type of heating and electrical equipment. |  |
| 3. Submit a complete inventory of all NC approved fireworks (NCGS-414) where applicable.  |  |
| 4. Provide certificate executed by approved testing laboratory certifying the tent, canopy, and/or temporary membrane structure is treated with a flame retardant in an approved manner. And in accordance with NFPA 701.   |  |
| 5. Are portable generators used for temporary power?  |  |
| 6. Are cooking operations conducted in conjunction with this permit?  |  |
| 7. Size of the tent(s), canopies, air-supported structures (LxW)  |  |
| 8. Is the use of L/P gas equipment planned with this permit? (Cooking or Heating)   |  |
| 9. Are flammable/combustible liquids used with this permit? (Generator refueling)   |  |
| 10. Is the display of liquid and gas-fueled vehicles planned with this permit?  |  |
| 11. Are combustible materials used in conjunction with this permit? (Hay, straw, shavings, etc.)  |  |

Details regarding the above request must be filed when application is made and whenever requested by a Town of Fuquay-Varina Fire Code Official. It is the applicant's responsibility to ensure that conditions are in accordance with applicable State and Local Fire Regulations. A site inspection in conjunction with this permit is required to verify compliance with the State Fire Code.

Date Permit Issued	Issued By	Fee
Receipt#	Check #	Permit #
Signature of Applicant:		Date:
Signature of Fire Code Official:		Date: