



## Town of Fuquay-Varina

Fire Department  
Fire Code Administration  
401 Old Honeycutt Road  
Fuquay-Varina, NC 27526  
Phone - 919-753-1014  
Fax - 919-552-0608  
[www.fuquay-varina.org](http://www.fuquay-varina.org)

### Fire Sprinkler System Submittal Checklist

---

**Standard Permits**

- Standard permits shall be used for all new installations or modifications or additions of more than 6 heads.
- Construction drawing shall be submitted and reviewed prior to installation.

The following are required for sprinkler system plan submittals:

- Four (4) sets of manufacturer cut sheets/specifications for all equipment used.
- Four (4) sets of construction drawings drawn to scale.
- Construction drawings shall be designed in accordance with NFPA 13 requirements.
- Provide flow test data along with all system calculations.

I verify that I have designed or supervised the design of this project. This submittal information is accurate and true to the best of my knowledge.

Design Professional \_\_\_\_\_

Design Professional Certification # \_\_\_\_\_

Designer Signature \_\_\_\_\_

Date \_\_\_\_\_

---

**Express Permits**

- Express permits shall be used to add, modify or relocate 6 heads or less.
- Four (4) sets of construction drawings shall be submitted in a minimum 8 ½ x 11 format. The system designer shall review and stamp each sheet of submittal.

The submittal shall include:

- Four (4) sets of manufacturer cut sheets/specifications for all equipment used.
- Four (4) sets of construction drawings.
- A description and location of project.
- Statement from designer that work conforms to NFPA 13, both plans and calculations.

I verify that I have designed or supervised the design of this project. This submittal information is accurate and true to the best of my knowledge.

Design Professional \_\_\_\_\_

Design Professional Certification # \_\_\_\_\_

Designer Signature \_\_\_\_\_

Date \_\_\_\_\_