



## Town of Fuquay-Varina

Fire Department  
Fire Code Administration  
401 Old Honeycutt Road  
Fuquay-Varina, NC 27526  
Phone - 919-753-1014  
Fax - 919-552-0608  
[www.fuquay-varina.org](http://www.fuquay-varina.org)

### Fire Alarm System Permit Submittal Checklist

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**Standard Permits**

- Standard permits shall be used for all new installations or modifications / additions of more than 6 devices.
- Construction drawings shall be submitted and reviewed prior to installation.
- The following are required for fire alarm system submittals:
  - Four (4) copies of manufacturer cut sheets and specifications for all equipment used.
  - Four (4) sets of construction drawings. Construction drawings shall be to scale.
  - Construction drawings shall be submitted in accordance with Section 907.1 of the North Carolina Fire Code.
  - Fire alarm systems shall be designed in accordance with NFPA 72 (2002).
  - Construction drawings shall include battery calculation, voltage drops, riser diagram, symbol ledger, and sequence of operations.
  - Fire Alarm design shall be completed by a minimum NICET III, NICET IV or professional engineer.

I verify that I have designed or supervised design of this project. This submittal information is accurate and true to the best of my knowledge.

Design Professional \_\_\_\_\_

Design Professional Certification # \_\_\_\_\_

Designer Signature \_\_\_\_\_

Date \_\_\_\_\_

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**Express Permits**

- An express permit shall involve 6 or less devices.
- 4 sets of construction drawings shall be submitted in a minimum 8 ½ x 11 format. The system designer shall review and stamp each sheet of submittal.
- The submittal shall include:
  - Four (4) sets of manufacturers cut sheets and specifications.
  - Four (4) sets of construction drawings.
  - A description and location of project.
  - Documentation of UL certification.
  - Information on current system, type, manufacturer, and UL listing.

I verify that I have designed or supervised design of this project. This submittal information is accurate and true to the best of my knowledge.

Design Professional \_\_\_\_\_

Design Professional Certification # \_\_\_\_\_

Designer Signature \_\_\_\_\_

Date \_\_\_\_\_