



Inspections Department
 401 Old Honeycutt Road, Fuquay-Varina, NC 27526
 Phone (919) 753-1016
 www.fuquay-varina.org

Application for Temporary Sign Permit

Temporary signs are permitted only in accordance with applicable regulations of the Town's Land Development Ordinance (LDO), Article L Signs, Section 9-1556 Temporary Sign Standards. A separate application must be submitted for each type temporary sign requested. **This application is for on-site temporary signs only. The Application for Temporary Off-Premise Sign Permit should be used for off-site signage.**

At the time of permit issuance, an application fee of \$25.00 plus a \$5.00 fee for each additional sign, shall be due.

The following is a list of general requirements, with more specific details provided in Section 9-1556 Temporary Sign Standards of the LDO.

- Temporary signs cannot be used as permanent signs.
- No frame, structure or device intended solely for the purpose of display of a temporary sign can be in place longer than the maximum duration of display of the temporary sign.
- Temporary off-premise signs shall be secured to prevent creating of hazard due to high winds or storms.
- *Please note that a sign permit is not required for sandwich board signs, signs on vehicles, sign spinners, yard signs, or appurtenances on any temporary signs. However, applicable regulations of the Town's LDO must be met for these sign types.*

APPLICANT/PRIMARY CONTACT: _____
 EMAIL ADDRESS: _____ PHONE: _____

SITE INFORMATION:
 ADDRESS / LOCATION: _____
 CITY: _____ STATE: _____ ZIP: _____
 WAKE COUNTY PIN: _____ ZONING: _____

TEMPORARY SIGN TYPE: Banner Sign Construction Sign

Complete this section for banner sign:

- **Material:** Canvas Nylon Flexible plastic
- **Size:** _____ (Maximum 32 square feet)
- **Location:** Freestanding Attached
 - **Freestanding distance from the curb or edge of pavement:** _____ (Minimum 10 feet for the back of the curb or edge of pavement)
- **Duration of Display:** _____ (Maximum 14 calendar days)
 - **Start date:** _____ **End date:** _____
- **Maximum:** No more than one (1) banner is permitted

Complete this section for construction sign:

- **Size:** _____ (Maximum 32 square feet per side)
- **Height:** _____ (Maximum 10 feet)
- **Duration:** Signs cannot be erected prior to the issuance of the sign permit, nor prior to the site plan or building plan submittal for the project. Signs must be removed within 30 calendar days of issuance of the certificate of occupancy for the site, or for the last structure in a subdivision development.

I have read the Town's Land Development Ordinance (LDO), Article L Signs, Section 9-1556 Temporary Sign Standards and will comply with the regulations contained therein. I have obtained permission from the private owner(s) to place these signs on their property. I understand any violation of the Ordinance or misrepresentation of this permit may result in the voiding of this permit. I also understand that any signs found to be in violation of the Town's regulations are subject to confiscation by Town Staff.

Signature: _____
 Date: _____

Town Use Only:
Permit #: _____
Approval: _____